

managing risk with responsibility

Aston A. Henry, Task Assigned Director Risk Management Department		Telephone: Fax:	754 321-1900 754 321-1917
April 30, 2013	Signature on File	For Custodial S	upervisor Use Only
TO:	Shawn Cerra, Principal Taravella High School	Custodial Issues Addressed	
FROM:	Robert Krickovich, Coordinator I, LEA Facilities Design and Construction	Custodial Issu	ues Not Addressed
SUBJECT:	Indoor Air Quality (IAQ) Assessment		

On April 1, 2013, I conducted an assessment at **Taravella High School**. Attached are findings and recommendations for further assessment, remediation, or corrective actions needed.

The IAQ assessment did identify one or more existing conditions impacting IAQ and has generated appropriate work orders to correct deficiencies in systems and maintenance that could contribute to decreased indoor air quality. At the time of the assessment, these concerns were not an immediate health or safety concern to building occupants. However, due to individual sensitivities and predisposing health factors, it is possible that some building occupants may elicit a health response to agents and / or conditions identified during the evaluation. Therefore, to further improve IAQ, prevent development of future IAQ-related problems, and to reduce the potential for IAQ-related complaints by building occupants, the IAQ Assessment Team recommends appropriate follow up of each item identified and listed in the attached evaluation.

Please ensure that your Head Facilities Serviceperson receives a copy of this correspondence so that the recommendations requiring their attention can be addressed. In an attempt to separate IAQ issues from general maintenance items, the attached assessment may contain direction for site based staff to generate a work order through COMPASS. Within two weeks a representative from the Custodial/Grounds Department will conduct a follow-up visit to ensure that all site based custodial issues have been appropriately addressed.

Should any questions arise, or if the current concerns continue after the attached recommendations have been addressed, please feel free to contact us at 754-321-1907.

cc: Shelley Meloni, Task Assigned Chief Facilities & Construction Officer, Facilities & Construction Mark Dorsett, Manager, Zone 1, Physical Plant Operations Division Roy Norton, Manager, Custodial/Grounds, Physical Plant Operations Division Aston Henry, Supervisor, Risk Management Sonja Coley, Senior Project Manager, Facilities Design and Construction Broward Teachers Union Federation of Public Employees

RK/tc Enc.

IAQ Assessment							
Ta	ravella High Evaluation Dat	te April 1, 2013	Time of Day 1	0:15			
Outdoor Conditions Tempera	ature 79.3 Relative	e Humidity 72.0	Ambient CO2 4	66			
		Range CO ² % - 60% 1345		20			
Noticeable Odor No Ceiling 2' X 4' Lay in	Visible water damage / staining? No	Visible microbial growth? No	Amount of material affected]			
Walls Drywall Floor 12" x 12" Vinyl		No					
Ceiling Clean Yes Walls Clean Yes Flooring Clean Yes	HVAC Supply Grills Clean Inside of Supply Duct Clean	Yes	HVAC Return Grills Clean Inside of Return Duct Clean	Yes Yes			
Room Surfaces Yes Clean	Ceiling at Supply Grills Clean	Yes					
Trash RemovedYesSigns of PestsNoRoom ClutteredNo	Exhaust Fans Working Drain Traps Wet Food if Stored in Room is in Sealed Containers	N/A N/A	Unapproved Chemicals / Cleaners in Room Air Fresheners in Room	No			
Mechanical Equipment Location Filters Installed Properly Yes Condensate Pan Clean N/A	-	Yes N/A	Mechanical Room Clean Inside of HVAC Unit Clean	N/A N/A			
Fresh Air Intake Location Pollutant Sources Near Air Intake	Outside of Room None	▼	Fresh Air Intake Free of Obstruction	Yes			
Observations Minor dust on elevated surfaces	- CO2 slightly elevated						

Corrective Actions to be Completed by Site Based Staff

Thoroughly clean elevated surfaces	▼
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Corrective Actions to be Completed by PPO

Repair HVAC to reduce CO2 level	▼
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